



**COLLEGE CALENDAR
JANUARY 2020 SESSION
(JANUARY 13, 2020 TO MARCH 15, 2020)
SHORT SESSION
DIPLOMA IN BUSINESS MANAGEMENT (DBM/DBMS)**

WEEK	DATE	DAY	EVENTS
	1 Jan 2020	Wed	Public Holiday – New Year's Day
	9 Jan – 10 Jan 2020	Thu-Fri	Enrollment for January 2020 session commences for new students
	10 Jan 2020	Fri	Last day of refund for withdrawal cases
1	18 Jan 2020	Sat	i) Regular classes begin for January 2020 session
			ii) First day for dropping courses with 100% fee credit and drop penalty RM150 per subject
	25 Jan – 26 Jan 2020	Sat - Sun	Public Holiday – Chinese New Year
2	27 Jan 2020	Mon	Replacement Public Holiday – Chinese New Year
	25 Jan – 31 Jan 2020	Sat - Fri	College Holiday – Chinese New Year Break
	27 Jan 2020	Mon	Last day for late enrolment without penalty
	28 Jan 2020	Tue	Starting date for late enrolment fee of RM300
	29 Jan 2020	Wed	Last day for dropping courses with 100% fee credit and drop penalty RM150 per subject
3	1 Feb 2020	Sat	First day for dropping courses with 50% fee credit and drop penalty RM150 per subject
	5 Feb 2020	Wed	Auto Drop
	6 Feb 2020	Thu	First Day for Auto drop student to re-enroll after full payment of semester and a late payment charge of RM300
	8 Feb 2020	Sat	Public Holiday – Thaipusam



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WEEK	DATE	DAY	EVENTS
4	8 Feb 2020	Sat	i) First day of submission of late admission appeal form for new student application
			ii) First day of submission of student's academic appeal form (AAO-12) for new student who have applied but not enrolled earlier
			iii) First day of submission on student's academic appeal form (AAO-12) for continuing student's enrollment
	10 Feb 2020	Mon	Release of exam timetable – 1 st Draft
	14 Feb 2020	Fri	i) Last day of submission of late admission appeal form for new student application
			ii) Last day of submission of student's academic appeal form (AAO-12) for new student who have applied but not enrolled earlier
iii) Last day of submission on student's academic appeal form (AAO-12) for continuing student's for enrolment			
iv) Last day for ADDING/DROPPING of subjects without "W"			
v) Last day of application of Admissions			
vi) Last day for dropping courses with 50% fee credit			
5	15 Feb 2020	Sat	i) First day for dropping courses with no tuition fees credited and drop penalty RM150 per subject ii) First day of drop with "W"
	19 Feb 2020	Wed	Last Day for Auto drop student to re-enroll after full payment of semester and a late payment charge of RM300
6	24 Feb 2020	Mon	Release of exam timetable – 2 nd Draft
	28 Feb 2020	Fri	Last day of drop with "W"
7	2 Mar 2020	Mon	Release of exam timetable – Final
9	14 Mar - 15 Mar 2020	Sat - Sun	* Final Examination
	18 April 2020	Sat	Regular classes begin for April 2020 session

* Information given is intended as a guide only and is subject to change.

* Students are advised to check for finalized dates for exams-related matters and **NOT to book bus/flight tickets home until the final version of the exam timetable are released.**