



**COLLEGE CALENDAR**  
**JANUARY 2020 SESSION**  
**(JANUARY 13, 2020 TO MARCH 22, 2020)**  
**SHORT SESSION**

<b>Certificate</b>	CERTIFICATE IN BUSINESS STUDIES CERTIFICATE IN HOTEL OPERATIONS CERTIFICATE IN ART AND DESIGN CERTIFICATE IN INFORMATION TECHNOLOGY	CBSI CHO CDE CIT
<b>Foundation</b>	FOUNDATION IN BUSINESS / INFORMATION TECHNOLOGY FOUNDATION IN SCIENCE FOUNDATION IN DESIGN FOUNDATION IN ARTS	CFPI CFSI CFDE CFAI
<b>Diploma</b>	DIPLOMA IN CULINARY ARTS DIPLOMA IN MASS COMMUNICATION DIPLOMA IN BUSINESS DIPLOMA IN INTERIOR DESIGN DIPLOMA IN FASHION DESIGN DIPLOMA IN GRAPHIC DESIGN DIPLOMA IN INTERACTIVE MULTIMEDIA WITH ANIMATION DESIGN DIPLOMA IN HOTEL MANAGEMENT DIPLOMA IN MECHANICAL ENGINEERING DIPLOMA IN INFORMATION AND COMMUNICATION TECHNOLOGY DIPLOMA IN INFORMATION TECHNOLOGY DIPLOMA IN QUANTITY SURVEYING	DCAN / DCA DMCN DIB DID DFD DGD DIMA DHMN DMEN DICTN DITN DQS
<b>Degree</b>	BA (HONS) GRAPHIC DESIGN 3+0 IN COLLABORATION WITH SHEFFIELD HALLAM UNIVERSITY, UNITED KINGDOM BA (HONS) INTERIOR DESIGN 3.5+0 IN COLLABORATION WITH SHEFFIELD HALLAM UNIVERSITY, UNITED KINGDOM	BGDSHU BIDSHU

WEEK	DATE	DAY	EVENTS
	1 Jan 2020	Wed	Public Holiday – New Year's Day
	9 Jan – 10 Jan 2020	Thu - Fri	Enrollment for January 2020 session commences for new students
	10 Jan 2020	Fri	Last day of refund for withdrawal cases
1	13 Jan 2020	Mon	i) Regular classes begin for January 2020 session
			ii) First day for dropping courses with 100% fee credit
	15 Jan 2020	Wed	PTPTN Briefing Time: 2.00pm – 3.00pm, Venue: LT2
2	22 Jan 2020	Wed	Last day for late enrolment without penalty
	23 Jan 2020	Thu	Starting date for late payment fee of RM300
	24 Jan 2020	Fri	Last day for dropping courses with 100% fee credit
	25 – 26 Jan 2020	Sat - Sun	Public Holiday – Chinese New Year



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WEEK	DATE	DAY	EVENTS
3	27 Jan 2020	Mon	Replacement Public Holiday – Chinese New Year
	27 Jan – 2 Feb 2020	Mon - Sun	College Holiday – Chinese New Year Break
	27 Jan 2020	Mon	First day for dropping courses with 50% fee credit
4	3 Feb 2020	Mon	i) First day of submission of late admission appeal form for new student application
			ii) First day of submission of student's academic appeal form (AAO-12) for new student who have applied but not enrolled earlier
			iii) First day of submission on student's academic appeal form (AAO-12) for continuing student's enrollment
	5 Feb 2020	Wed	i) PTPN Briefing Time: 2.00pm – 3.00pm, Venue: LT1
			ii) Auto Drop
	6 Feb 2020	Thu	First Day for Auto drop student to re-enroll after full payment of semester and a late payment charge of RM300
	7 Feb 2020	Fri	i) Last day of submission of late admission appeal form for new student application
			ii) Last day of submission of student's academic appeal form (AAO-12) for new student who have applied but not enrolled earlier
			iii) Last day of submission on student's academic appeal form (AAO-12) for continuing student's for enrolment
			iv) Last day of application of Admissions
v) Last day for dropping courses with 50% fee credit			
8 Feb 2020	Sat	Public Holiday – Thaipusam	
5	10 Feb 2020	Mon	i) First day of drop with "W"
			ii) First day for dropping courses with 0% fee credit
			iii) Release of exam timetable – 1 <sup>st</sup> Draft
14 Feb 2020	Fri	Last Day for Auto drop student to re-enroll after full payment of semester and a late payment charge of RM300	



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6	17 Feb – 19 Feb 2020	Mon - Wed	Career Preparation Workshop Series 1. Resume Writing / Profile Building Workshop; 2. Professional Grooming Workshop; 3. Interview Skills Workshop and Mock Interviews
	19 Feb 2020	Wed	INTI Leadership Series
	20 Feb – 21 Feb 2020	Thu - Fri	Resume Clinic
	21 Feb 2020	Fri	i) Last day of drop with "W" ii) Last day for dropping course with 0% fee credit
7	24 Feb 2020	Mon	Release of exam timetable – 2 <sup>nd</sup> Draft
	24 Feb – 28 Feb 2020	Mon - Fri	On-Campus Recruitment
8	2 Mar 2020	Mon	Release of exam timetable – Final
9	9 Mar – 15 Mar 2020	Mon - Sun	College Holiday – Study Break
10	16 Mar – 22 Mar 2020	Mon - Sun	* Final Examination
	13 April 2020	Mon	Regular classes begin for April 2020 session

\* Information given is intended as a guide only and is subject to change.

\* Students are advised to check for finalised dates for exams-related matters and **NOT to book bus/flight tickets home until the final version of the exam timetable are released.**