



**COLLEGE CALENDAR
JANUARY 2018 SESSION
(JANUARY 8, 2018 TO APRIL 8, 2018)
SHORT SESSION
DIPLOMA IN BUSINESS MANAGEMENT (DBM)**

WEEK	DATE	DAY	EVENTS
	1 Jan 2018	Mon	Public Holiday – New Year’s Day
	4 Jan – 5 Jan 2018	Thu-Fri	Enrollment for January 2018 session commences for new students
	5 Jan 2018	Fri	Last day of refund for withdrawal cases
1	13 Jan 2018	Sat	i) Regular classes begin for January 2018 session ii) First day for dropping courses with 100% fee credit and drop penalty RM150 per subject
2	22 Jan – 26 Jan 2018	Mon - Fri	Career Preparation Workshop Series
	22 Jan 2018	Mon	Last day for late enrolment without penalty
	23 Jan 2018	Tue	Starting date for late enrolment fee of RM300
	24 Jan 2018	Wed	Last day for dropping courses with 100% fee credit and drop penalty RM150 per subject
3	27 Jan 2018	Sat	First day for dropping courses with 50% fee credit and drop penalty RM150 per subject
	29 Jan 2018	Mon	Auto Drop
	30 Jan 2018	Tue	i) First Day for Auto drop student to re-enroll after full payment of semester and a late payment charge of RM300 ii) Resume Submission Deadline (Applicable to all final year students)
	31 Jan 2018	Wed	Public Holiday – Thaipusam



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WEEK	DATE	DAY	EVENTS
4	5 Feb – 9 Feb 2018	Mon - Fri	i) Career Talk
			ii) On- Campus Recruitment (For final year students only)
	5 Feb 2018	Mon	i) First day of submission of late admission appeal form for new student application
			ii) First day of submission of student's academic appeal form (AO-12) for new student who have applied but not enrolled earlier
			iii) First day of submission on student's academic appeal form (AO-12) for continuing student's enrollment
	7 Feb 2018	Wed	i) Last day of submission of late admission appeal form for new student application
			ii) Last day of submission of student's academic appeal form (AO-12) for new student who have applied but not enrolled earlier
			iii) Last day of submission on student's academic appeal form (AO-12) for continuing student's for enrolment
			iv) Last day for ADDING/DROPPING of subjects without "W"
			v) Last day of application of Admissions
vi) Last day for dropping courses with 50% fee credit			
vii) INTI Leadership Series by Wayne Lim, Group CEO of Malaysia SME Media Group			
5	10 Feb 2018	Sat	i) First day for dropping courses with no tuition fees credited and drop penalty RM150 per subject ii) First day of drop with "W"
	15 Feb 2018	Thu	Last Day for Auto drop student to re-enroll after full payment of semester and a late payment charge of RM300
5-6	12 Feb – 18 Feb 2018	Mon - Sun	College Holiday – Chinese New Year Break
	16 - 17 Feb 2018	Fri - Sat	Public Holiday – Chinese New Year
6	23 Feb 2018	Fri	Last day of drop with "W"
8	4 Mar 2018	Sun	* Final Examination
	14 April 2018	Mon	Regular classes begin for April 2018 session

* Information given is intended as a guide only and is subject to change.

* Students are advised to check for finalised dates for exams-related matters and **NOT to book bus/flight tickets home until the final version of the exam timetable are released.**