



**COLLEGE CALENDAR
MARCH 2018 SESSION (JA)
(JANUARY 8, 2018 TO APRIL 8, 2018)
SHORT SESSION
CERTIFICATE, FOUNDATION, DIPLOMA PROGRAMMES**

Certificate	CERTIFICATE IN BUSINESS STUDIES CERTIFICATE IN HOTEL OPERATIONS CERTIFICATE IN ART AND DESIGN	CBSI CHO CDE
Foundation	FOUNDATION IN BUSINESS / INFORMATION TECHNOLOGY FOUNDATION IN SCIENCE FOUNDATION IN DESIGN FOUNDATION IN ARTS	CFPI CFSI CFDE CFAI
Diploma	DIPLOMA IN CULINARY ARTS DIPLOMA IN MASS COMMUNICATION DIPLOMA IN BUSINESS DIPLOMA IN INTERIOR DESIGN DIPLOMA IN FASHION DESIGN DIPLOMA IN GRAPHIC DESIGN DIPLOMA IN INTERACTIVE MULTIMEDIA WITH ANIMATION DESIGN DIPLOMA IN HOTEL MANAGEMENT DIPLOMA IN MECHANICAL ENGINEERING DIPLOMA IN INFORMATION AND COMMUNICATION TECHNOLOGY DIPLOMA IN QUANTITY SURVEYING	DCAN DMCN DIB DID DFD DGD DIMA DHMN DMEN DICTN DQS

WEEK	DATE	DAY	EVENTS
	1 Jan 2018	Mon	Public Holiday – New Year’s Day
	4 Jan – 5 Jan 2018	Thu-Fri	Enrollment for January 2018 session commences for new students
	5 Jan 2018	Fri	Last day of refund for withdrawal cases
1	8 Jan 2018	Mon	i) Regular classes begin for January 2018 session ii) First day for dropping courses with 100% fee credit
2	17 Jan 2018	Wed	Last day for late enrolment without penalty
	18 Jan 2018	Thu	Starting date for late enrolment fee of RM300
	19 Jan 2018	Fri	Last day for dropping courses with 100% fee credit
3	22 Jan – 26 Jan 2018	Mon - Fri	Career Preparation Workshop Series
	22 Jan 2018	Mon	First day for dropping courses with 50% fee credit
	24 Jan 2018	Wed	Auto Drop
	25 Jan 2018	Thu	First Day for Auto drop student to re-enroll after full payment of semester and a late payment charge of RM300



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WEEK	DATE	DAY	EVENTS
4	29 Jan 2018	Mon	i) First day of submission of late admission appeal form for new student application
			ii) First day of submission of student's academic appeal form (AO-12) for new student who have applied but not enrolled earlier
			iii) First day of submission on student's academic appeal form (AO-12) for continuing student's enrollment
	30 Jan 2018	Tue	Resume Submission Deadline (Applicable to all final year students)
	31 Jan 2018	Wed	Public Holiday – Thaipusam
	2 Feb 2018	Fri	i) Last day of submission of late admission appeal form for new student application
			ii) Last day of submission of student's academic appeal form (AO-12) for new student who have applied but not enrolled earlier
iii) Last day of submission on student's academic appeal form (AO-12) for continuing student's for enrolment			
iv) Last day for ADDING/DROPPING of subjects without "W"			
v) Last day of application of Admissions			
vi) Last day for dropping courses with 50% fee credit			
5	5 Feb – 9 Feb 2018	Mon - Fri	i) Career Talk
			ii) On- Campus Recruitment (For final year students only)
	5 Feb 2018	Mon	i) First day of drop with "W"
			ii) First day of dropping course with 0% fee credit
	7 Feb 2018	Wed	INTI Leadership Series by Wayne Lim, Group CEO of Malaysia SME Media Group
9 Feb 2018	Fri	Last Day for Auto drop student to re-enroll after full payment of semester and a late payment charge of RM300	
6	15 Feb 2018	Thu	i) Last day of drop with "W"
			ii) Last day of dropping course with 0% fee credit
	16 - 17 Feb 2018	Fri - Sat	Public Holiday – Chinese New Year
7	19 Feb – 25 Feb 2018	Mon - Sun	College Holiday – Chinese New Year Break
9	3 Mar – 11 Mar 2018	Thu - Fri	* Final Examination
	9 April 2018	Mon	Regular classes begin for April 2018 session

* Information given is intended as a guide only and is subject to change.

* Students are advised to check for finalised dates for exams-related matters and **NOT to book bus/flight tickets home until the final version of the exam timetable are released.**